



Zurich, 13.10.2023

Student Assistant / Hilfsassistent:in Position (20-40%)

The Department of Political Science at the University of Zurich (www.ipz.uzh.ch) invites applications for a fixed-term (12 months; extension possible) Student Assistant / Hilfsassistent:in (20-40%) starting on January 1, 2024 (or upon agreement). The position is specifically meant to support Prof. Karsten Donnay and Prof. Fabrizio Gilardi for the coordination of the “Democracy” community of the Digital Society Initiative (DSI) (www.dsi.uzh.ch) at the University of Zurich. Moreover, the position involves research assistance tasks in the context of the project “Problem Definition in the Digital Democracy” (PRODIGI), led by Prof. Fabrizio Gilardi (<https://fabriziogilardi.org/PRODIGI/>).

Responsibilities

The position as community manager provides administrative support for the “Democracy” community within the DSI. This includes preparing weekly coordination meetings, supporting the organization of a series of events and workshops, and managing the community’s internal and external communication (website, social media, newsletter, emails etc).

Research assistance tasks in the context of the PRODIGI project involve tasks such as annotation of various kinds of texts (social media, newspapers) and support with the development of survey questions and experiments.

Level of employment

20-40%

Qualifications

The position is suitable for BA students who are interested in supporting the ongoing efforts at the University of Zurich in the area of digitalization.

Applicants for this position should meet the following requirements

- Enrolled in a political science BA degree program at a Swiss university (preferably the University of Zurich)
- Good oral and written communication skills in German and English
- High degree of self-motivation and excellent work ethics
- Ability to work flexibly depending on tasks

Language requirements

English and German.



We offer

- Working with an interdisciplinary community of researchers that tackle challenges in the area of digitalization and politics
- Gaining experience organizing academic and public outreach events and communicating academic research to a broad, public audience
- Opportunity to establish a network with many different people both within and outside academia
- A workspace at the department

This position opens on

The starting date for the position is **January 1, 2024** (or upon agreement). This is a fixed-term position with an initial duration of twelve months, i.e., January to December 2024, with a possible extension subject to continued fit.

Further information

If you are interested in applying for this position, please address your application, including motivation letter, CV, proof of academic performance and a writing sample (e.g., seminar / research paper) to personal@ipz.uzh.ch with the subject "student assistant – DSI/PRODIGI". For informal inquiries, please contact Prof. Fabrizio Gilardi (gilardi@ipz.uzh.ch).

Closing date for applications

Applications will be accepted until **November 5, 2023** or until the position is filled.